



Information on the 4th ISC MSE Workshop 5 – 7 March 2019

Yokohama, Kanagawa, Japan

1. Meetings dates and venue

The 4th ISC MSE, Management Strategy Evaluation, Workshop will be held as follows:
5–7 March 2019

The venue of the Workshop will be:

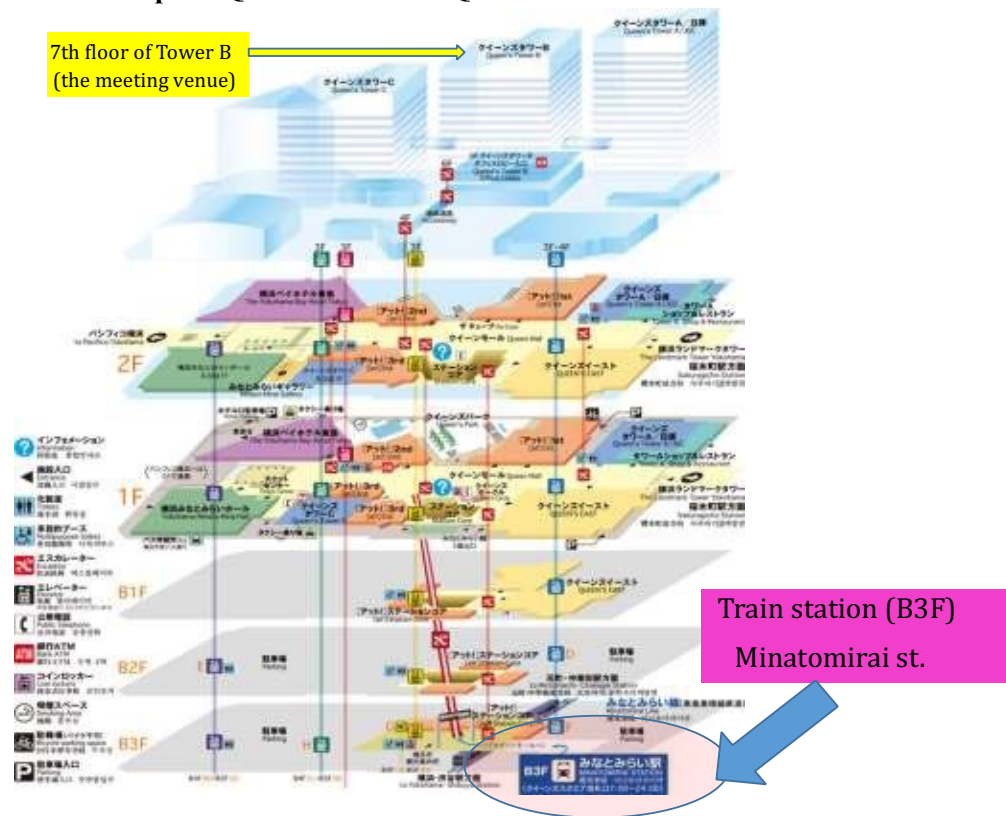
Queen's forum, Queen's Tower B 7th floor (in Queens Square)
Address: 2-3-3 Minatomirai Nishi-ku Yokohama, Kanagawa Japan
<http://www.qsy-tqc.jp/english/>

Map from Yokohama-station to Queen's Tower directly above Minatomirai station



- The meeting venue is in the large commercial building named “Queen’s Square”. The name of the meeting place is Queen’s forum, which is on the 7th floor of Tower B.
- Those staying near Queen’s Square can request the hotel to provide instructions for the route to the venue.
- For participants staying in other hotels that are not in the vicinity, our local staff will take you to the meeting place from the ticket gate of Minatomirai station on the 1st day of the meeting. In addition, the local staff will be in some of the hotels to take you from the hotel to the meeting place.
- For the participants who require support from the local staff for arrival to the meeting venue from the hotel please contact akaok@affrc.go.jp by the **31st of January** and supply the hotel name and arrival date.

Map for Queen’s forum in Queen’s Tower



2. Contacts

The contacts for the Workshop at the ISC are:

Administration: Dr. John Holmes, ISC Plenary Chair

E-mail: John.Holmes@dfo-mpo.gc.ca

Administration: Hidetada Kiyofuji, ISC Albacore Working Group-Chair
E-mail: hkiyofuj@affrc.go.jp
Local Administration: Dr. Hiroaki Okamoto, ISC HOD Japan
E-mail: okamoto@affrc.go.jp

The contact for these meetings in Japan is:

Ms. Akiko Aoki
National Research Institute of Far Seas Fisheries, JAPAN
5-7-1 Orido, Shimizu-ku, Shizuoka 424-8633, Japan
Tel: +81-543-36-6044
Fax: +81-543-35-9642
E-mail: akaok@affrc.go.jp

3. Registration

Please pre-register by submitting your registration form filled out your information to the local contact earliest convenience but no later than the following:

- ◇ Pre-registration Deadline: 31 **January 2019**
- ◇ Local Contact: **Ms. Akiko Aoki**, E-mail: akaok@affrc.go.jp

This is essential to allow the ISC Secretariat and the host country, Japan, to make the necessary arrangements.

Participants are reminded that the final list of participants will be based on information provided at the time of registration.

4. Travel arrangements and Transportation

Participants are requested to make their own travel arrangement and fund the expenses incurred.

Getting There:

1) Narita-airport – Yokohama (2 hours)

Take Narita-express (N'EX) of JR (<http://www.jreast.co.jp/e/nex/>)

The first train: 07:44 AM & the last train: 21:44 PM every day.

◇ Japan Railway Company offers special tickets for foreign travellers.
“N'EX TOKYO Round Trip Ticket”

(http://www.jreast.co.jp/e/pass/nex_round.html#category07)

Narita-airport – Yokohama round trip (valid for 14 days): ¥4,000

(which is 53% discount available only for non-Japanese passport holders).

Purchase ticket at:

JR East Travel Service Center at Narita-airport

(http://www.jreast.co.jp/e/customer_support/service_center.html)

- English is spoken by all staff - request: “N’EX Tokyo Round trip ticket to Yokohama”
- Do not purchase your ticket at the regular ticket office as the price is substantially higher, ¥4,290 for one way.
- If you are planning to enjoy sightseeing after the meeting, you can also purchase tickets at JR East Travel Service Center - they offer a variety of special tickets for foreign travellers.
- All seats are reserved, and you must take the one that assigned to you. Narita express has multiple destinations, so please check the train’s destination carefully (take one that goes to Yokohama or Ofuna).
- Japanese trains run on schedule and even 30 seconds of delay will make you miss your train.

2) Haneda airport – Yokohama (less than an hour)

You can use the Keikyu-Line (train) or the Keikyu Limousine Bus.

(<http://www.haneda-tokyo-access.com/en/transport/index.html#001>)

Keikyu-Line will require 23 minutes (¥450), and Keikyu Limousine Bus will require about 40 minutes (¥580) to reach to Yokohama.

- Keikyu-Line has many destinations and you must take the correct one.
- Ask details in information counters:

(http://www.haneda-airport.jp/inter/en/premises/service/info_center.html)

3) Yokohama – Minatomirai (Minatomirai Line, 4 minutes, ¥180)

(<http://www.mm21railway.co.jp/global/english/index.html>)

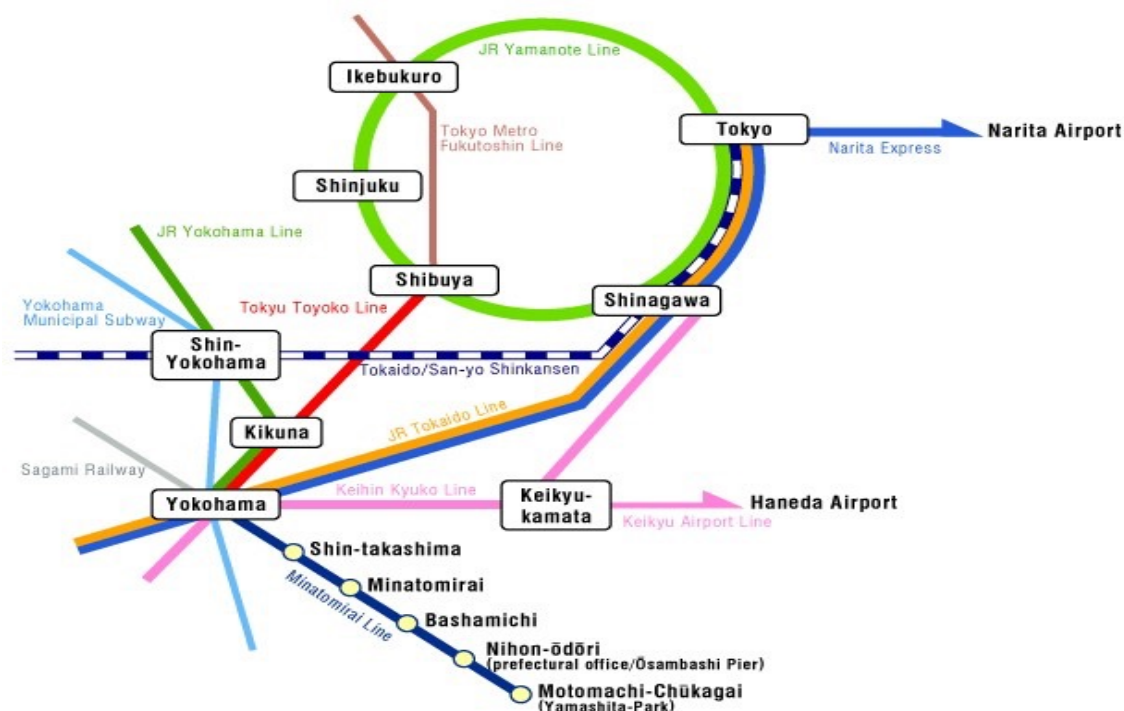
Minatomirai Line (heading for Motomachi-Chukagai)

Train will go from Yokohama to Shin-takashima – **Minatomirai** – Bashamichi – Nihon-odori - Motomachi-Chukaga.

Ticket gate of Yokohama station of Minatomirai Line is in the 3rd basement floor of the northern side of JR Yokohama station. When you get to Yokohama by Narita-express, go outside through North Gate, and follow the direction signs. There are many English direction signs in Yokohama station, and most of the staff of the Railway Company understands English.

- Please note that Yokohama-station is very large, complicated, and crowded. If you lose your way, go outside and take taxi.

Lines from Airport



5. Accommodation

Please find below a list of hotels in the vicinity of the meeting venue in Japan. All participants must make their own reservations.

| Hotel | Rates per night | Contact | Distance |
|---|---------------------------------------|---|--------------------------------|
| Yokohama Bay Hotel Tokyu (4 stars) https://ybht.co.jp/en/ | Standard room: about \$200 | Rakuten Travel offers the lowest rate: http://travel.rakuten.com/ | ·Adjacent to the meeting venue |
| Yokohama Royal Park Hotel https://www2.yrph.com/en | Standard room: about \$165 - \$300 | Rakuten Travel offers the lowest rate: http://travel.rakuten.com/ | ·Adjacent to the meeting venue |
| Richmond Hotel Yokohama Bashamichi http://yokohama.richmondhotel.jp/ | Standard room: \$47 | Rakuten Travel offers the lowest rate: http://travel.rakuten.com/ | ·15 min by train |
| APA Hotel Yokohama Kannai https://www.apahotel.com/hotel/shutok/en/08_yokohamakannai/ | Standard room: \$45 | Rakuten Travel offers the lowest rate: http://travel.rakuten.com/ | ·15 min by train |

| Hotel | Rates per night | Contact | Distance |
|--|------------------------|--|---------------------|
| Hotel JAL City Kannai Yokohama (3 stars) https://www.okura-nikko.com/japan/yokohama/hotel-jal-city-kannai-yokohama/ | Standard room: \$72 | http://www.jalhotels.com/domestic/kanto/kannai/ | ·15 min by train |
| Sotetsu Fresa Inn Yokohama-Sakuragicho (3.5 stars) https://fresa-inn.jp/en/sakuragicho/ | Standard room: \$97 | Use Expedia for booking if possible: http://www.expedia.com/ If not, use the hotel website | ·15 min by train |
| Daiwa Roynet Yokohama Koen (3 stars) https://www.daiwaroynethotel.yokohama-koen.com/en-gb | Standard room: \$82 | Rakuten Travel offers the lowest rate: http://travel.rakuten.com/ | ·15 min by train |

It is recommended to proceed with your reservation as soon as possible in order to achieve savings on the room price.

6. Arrival and entry formalities

Participants should make their own arrangements for their entry visa in Japan and it is recommended to do so **as soon as possible**. Failure to initiate VISA arrangements within the next weeks will likely result in a non-issue of a VISA in time for the meeting.

Nationals of many countries are eligible to enter Japan without a visa unless the purpose of the visit is to reside in Japan, to obtain employment or to otherwise engage in remunerative activities. Please review the below link for more details on VISA requirements:

<http://www.jnto.go.jp/eng/arrange/essential/visa.html>

7. Dress code

The dress code for the meeting is Smart Casual.

8. Delegates kit

All documents and other materials for the Workshop will be available through a WIFI intranet network in the meeting room. It is then necessary for the participants to carry a laptop with WIFI to the meeting with PDF reader software. Moreover, the documents will be available on the ISC website after the meeting.

9. Electricity

The voltage in Japan is 100 Volt, which is different from North America (120V), Central Europe (230V), and most other regions of the world. Japanese electrical plugs have two, non-polarized pins, as shown below. They fit into North American outlets.



10. Telephone service

International dialling code

The International dialling code for Japan is 81 and will allow you to call Japan from another country. Japan telephone code 81 is dialled after the IDD. Japan international dialling 81 is followed by an area code.

Mobile services:

There are five cellular service operators in Japan: NTT DoCoMo; KDDI; SoftBank; EMBILE and; Willcom. They offer SIM card and prepaid recharge for mobile phones.

11. Internet

Wi-Fi facility will be available in the conference area.

Internet service at hotels and outside the conference area will be at participants' own expense.

12. Currency and exchange

The currency in Japan is the Yen (¥). The current exchange rates are (10 December 2018):

1 ¥ = 0.0089 USD

1 ¥ = 0.0078 EUR

13. Tourism

Information on tourism in Japan can be found on the following website:

- ◇ Japan Tourism: <http://www.jnto.go.jp/>

4th ISC MSE Workshop Registration

5 – 7 March 2019, Yokohama, Japan

- **Pre-registration Deadline: 31th January 2019**
- Local Contact: Ms. Akiko Aoki, E-mail: akaok@affrc.go.jp

Complete the form below and submit to the local contact for the workshop.

- **Name**
First Name:

Last Name:
- **E-mail:**
- **Company/Affiliation:**
- **Title:**
- **Address:**
Street Address:

City:

State / Province/ Prefecture:

Postal / Zip Code:

Country:
- **Phone Number:**
Area Code:
- **Cell Phone Number:**
Area Code:
- **How many will attend?**
Quantity:
- **Hotel Name:**
- **Arrival Date, Airport and Flight #:**
- **Departure Date, Airport and Flight #:**
- **How did you hear about the workshop?**
 Web Site Friend/Colleague Online Search Others ()
- **Remarks:**

Thank you for your cooperation!